



AMBULANCE

Medical First Response Operational Deployment Proposal

as requested by
Georgetown Township



July 25, 2025



All of us at Life EMS Ambulance are honored to respond to the request of Georgetown Township for a proposal to provide a Medical First Response Unit (MFRU), 24 hours a day, 365 days a year, dedicated to emergency medical requests for help within the township. Key elements of our proposal/capabilities we describe below are just some of the extensive experience and capabilities of the long history of Life EMS Ambulance's demonstrated performance, including its long-standing paramedic ambulance response to the citizens and visitors of Georgetown Township.

Life EMS will provide one (1), dedicated to the community, twenty-four (24) hour-a-day, basic EMT-staffed first response vehicle for the purpose of providing medical first response to Georgetown Township. This First Response Unit (FRU) would be assigned to the community utilizing available "day rooms" between responses and assigned to a specific location for morning and evening shift changes. In addition, as requested, Life EMS will provide a second "peak" FRU unit from the hours of 10:00 am to 6:00 pm daily, or as agreed upon by Georgetown Township and Life EMS, to provide response to simultaneous calls during the projected busier times each day.

Response modes (emergency, non-emergency, etc.) will be according to OCMCBA MCA protocol. When notified by Ottawa County Central Dispatch of a medical call for service, Life EMS' Accredited 911 Dispatch will respond the MFRU as well as the closest, most appropriate paramedic ambulance following established medical priority dispatch procedures. Life EMS will maintain a comprehensive communications system that is fully integrated with the Ottawa County communities served. Life EMS shall ensure its units have the capability to communicate with police, fire, and rescue units operating within the communities served. In addition to communication equipment in the ambulance vehicles, Life EMS shall also equip the basic EMT operating the MFRU with portable radios for communication when they are outside of the vehicle.

Life EMS Ambulance shall be responsible for the following:

Life EMS will make available at all times, an appropriate number of qualified staff and personnel to ensure the MFRU is staffed, including "backfill" positions to cover vacations, sick call offs, etc. hence ensuring 24/7 coverage. *Life EMS will provide this as a "turnkey" service to the township including providing all personnel, vehicles and equipment as well as all applicable licensures and insurance for safe operation.*

The MFRU may be used to provide medical support and fire fighter rehab on structure fire scenes and law enforcement incidents, etc. as requested by Georgetown Township Fire Rescue or Ottawa County Sheriff. It is our understanding that should the Life EMS MFRU be engaged on a medical response and a second medical request for help

is received in Georgetown Township, the township fire/rescue personnel may be used for medical first response.

Life EMS shall be responsible to maintain the MFRU vehicle and equipment in a condition sufficient to perform the services and in keeping with generally accepted practices and standards for the maintenance of such emergency vehicles.

Life EMS will make available at all times, an appropriate number of qualified administrative/leadership staff and personnel to allow successful implementation of the EMS system's operational policies. Life EMS will provide a 24 hour-per-day, 365-day-per-year leadership contact person who may be contacted when unique situations arise which require additional support to the community operations. All members of Life EMS leadership are accessible through our Control Center 24/7.

Life EMS shall train and educate all personnel it assigns to the Georgetown Township MFRU area operation on roadways and the logistics of the township to allow for the most efficient response.

The driving skills and actions of all Life EMS personnel will be monitored on a routine basis and assure that such personnel are operating the MFRU in a safe manner.

Life EMS will ensure that all personnel it assigns to the MFRU are familiar with Georgetown Township fire personnel and with their policies where applicable.

Life EMS provides extensive quality improvement activities for all Ottawa County based Life EMS personnel including MFRU EMT's. Such quality improvement activities shall ensure compliance with Ottawa County Medical Control Authority protocols, policies, and procedures.

Life EMS will participate in activities such as public education and information on prevention of emergencies, including, but not limited to (a fee may be associated with some training programs):

1. EMS service availability, including level of service and access.
2. CPR and first aid training.
3. General health care issues, including early problem recognition.
4. Injury and illness prevention.

5. Immediate recognition of an illness or injury.
6. System access through 911.
7. Appropriate utilization of resources.
8. Continuing education for MFR's and EMT's and classes for citizens willing to become involved as either.

Life EMS shall purchase and maintain insurance not less than the limits set forth below. All coverages shall be with insurance companies licensed and admitted to do business in the State of Michigan who are acceptable to the Ottawa County communities and have a minimum A.M. Best Company's Insurance Reports rating of A or A- (Excellent).

- A. Workers' Disability Compensation Insurance including Employers Liability Coverage in accordance with all applicable statutes of the State of Michigan. In the event Life EMS uses subcontractors for the performance of services, Life EMS shall ensure that said subcontractors carry Worker's Disability Compensation Insurance and Employer's Liability Coverage as required by law.
- B. Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and \$2,000,000 aggregate combined single limit, Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following: 1. Contractual Liability; 2. Products and Completed Operations; 3. Independent Contractors Coverage; 4. Broad Form General Liability Endorsement or Equivalent.
- C. Motor Vehicle Liability Insurance, including Michigan No-Fault Coverage, with limits of liability of not less than \$1,000,000 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles and all hired vehicles.
- D. Medical Professional Liability Insurance covering paramedics, emergency medical technicians, emergency medical technician specialists, and advanced emergency medical technicians in an amount of not less than \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate.

- E. Excess Umbrella Liability Coverage covering all of the above stated insurance coverages with a limit of no less than \$5,000,000 per occurrence and aggregate. The insurance requirements set forth in B, C and D above can be met by combining the coverage afforded in policies providing the required coverage with the excess umbrella liability coverage required herein.
- F. Additional Insured - Commercial General Liability Insurance, Motor Vehicle Liability Insurance and Medical Professional Liability Insurance, as described above, shall include an endorsement stating the following shall be "Additional Insureds". The Ottawa County Communities Township and their elected and appointed officials, employees and agents.
- G. Cancellation Notice - All insurance described above shall include an endorsement stating the following: "It is understood and agreed that thirty (30) days advanced written notice of cancellation, non-renewal, reduction and/or material change shall be sent to Georgetown Township."
- H. Proof of Insurance - Life EMS shall provide the Georgetown Township, certificates of insurance showing possession of the policies required above. If so requested, certified copies of all policies will be furnished.
- I. If any of the above coverages expire during the term of the Agreement, Life EMS shall deliver renewal certificates and/or policies to the Ottawa County communities at least ten (10) days prior to the expiration date.

Life EMS shall, at its own expense, protect, defend, indemnify and hold harmless the Georgetown Township and its elected and appointed officers, employees and agents from all claims, damages, costs, lawsuits and expenses, including, but not limited to, all costs from administrative proceedings, court costs and attorney fees that they may incur as a result of any criminal acts, intentional torts, acts or omissions which by statute create strict liability, negligent acts or omissions of Life EMS or any of its officers, employees or agents which may arise out of this Agreement.

Georgetown Township shall, at its own expense, protect, defend, indemnify and hold harmless the Life EMS and its elected and appointed officers, employees and agents from all claims, damages, costs, lawsuits and expenses, including, but not limited to, all costs from administrative proceedings, court costs and attorney fees that they may incur as a result of any criminal acts, intentional torts, acts or omissions which by statute create strict liability, negligent acts or omissions of Georgetown Township or any of its officers, employees or agents which may arise out of this Agreement.

Life EMS shall provide a toll-free number that will be staffed during normal business hours to be utilized by the Georgetown Township representatives and residents to communicate with Life EMS for asking and resolving questions.

Life EMS will prepare and submit statistical reports to Georgetown Township at a meeting interval mutually agreed to by all parties. Each report shall contain such information and be in such form as the Georgetown Township and Life EMS mutually agree upon.

Georgetown Township shall be responsible for the following:

Direct Ottawa County Central Dispatch to notify Life EMS in a mutually agreed upon manner for all medical calls that Ottawa County Central Dispatch receives at its 911 Central Dispatch Center requesting or requiring ambulance/emergency medical services and designate Life EMS as the primary paramedic ambulance provider for Georgetown Township. In addition, Georgetown Township shall direct the Ottawa County Central Dispatch to not refuse, deny, or discourage access to Life EMS Ambulance Service for any request for ambulance service.

Georgetown Township agrees to pay Life EMS annually for provision of this FRU service as outlined above (24-hour unit and peak unit), with mutually agreeable payment terms, according to the schedule below, with proposed minimum annual adjustments of 4%:

Year 1	\$520,000
Year 2	\$540,800
Year 3	\$562,432

Either party may cause the other party to renegotiate these terms in the event of unforeseen circumstances such as changes in expenses, funding sources or other items which impact the cost of the operation and/or support of the FRU units.

Allow Life EMS to utilize existing community fire stations for the purpose of daily shift changes and posting/deployment activities.

An important aspect of the proposal described above is to create an open, positive relationship between the Georgetown Township and Life EMS. Hence, we want to re-emphasize one of the service line items above where we have the opportunity to routinely meet. These meetings shall include, but not be limited to, a discussion of the services being provided, and provisions to improve the ambulance service throughout the service area. This approach ensures the opportunity to keep each other updated on all aspects of service delivery.

We constantly strive for excellence. Our commitment is to a relationship based on accountability for our performance from an emergency medical service provider you can trust and that is uniquely qualified to provide the aforementioned *“turnkey”* approach to establish an around the clock medical first response capability for the citizens and visitors of Georgetown Township.