

**Minutes of the special training meeting of the Georgetown Township Planning Commission and Zoning Board of Appeals, held Wednesday, March 20, 2019**

Training meeting called to order at 6:00 p.m.

Present: Richard VanderKlok, Jessica Ulberg, Donna Ferguson, Jeannine Bolhouse, Josiah Samy, Tom Healy, Joyce Weise, Michael Bosch, Kendall Grable  
Absent: Tim Smit, Brock Nanninga, Trevor Petroelje  
Also present: Mannette Minier, Zoning Administrator; Ted Woodcock, Deputy Zoning Administrator; and Rod Weersing, Assistant Manager

**The Zoning Administrator presented a training seminar about the Planning Commission, Zoning Board of Appeals and Mineral Mining Board.**

The training session was adjourned at 7:03 p.m.

**Minutes of the regular meeting of the Georgetown Township Planning Commission, held Wednesday, March 20, 2019**

Regular meeting called to order by Vice Chairman Samy at 7:03 p.m.

Present: Richard VanderKlok, Jessica Ulberg, Donna Ferguson, Jeannine Bolhouse, Josiah Samy, Tom Healy  
Absent: Tim Smit  
Also present: Mannette Minier, Zoning Administrator

**#190417-01 – Agenda for April 17, 2019**

Moved by Richard VanderKlok, seconded by Jessica Ulberg, to approve the agenda as submitted.

MOTION CARRIED UNANIMOUSLY.

**#100417-02 – Minutes of the March 20, 2019 meeting**

Moved by Richard VanderKlok, seconded by Jessica Ulberg, to approve the minutes as presented.

MOTION CARRIED UNANIMOUSLY.

**#100417-03 – (SUP1901) BBG Corp, 4282 Pierce St., is requesting to have a student dormitory, under Sec. 11.3(B), on a parcel of land described as P.P. # 70-10-31-200-031, located at 4282 Pierce St., in a (HDR) High Density Residential district, Georgetown Township, Ottawa County, MI.**

Tim Allspach, TJA Architecture Inc., represented the applicant and presented the request.

The Zoning Administrator presented a [staff report](#).

Richard VanderKlok said that the proposal meets the standards in the ordinance and he likes the looks of the interior and exterior.

Tom Healy verified that the changes to the section added by the Planning Commission were added to the Zoning Ordinance.

The chairperson opened the public hearing. No one was present to speak at the public hearing. The chairperson closed the public hearing.

**Moved by Richard VanderKlok, seconded by Donna Ferguson, to adopt the staff report as finding of fact, and to approve the Special Use Permit (SUP1901) BBG Corp, 4282 Pierce St., to have a student dormitory, under Sec. 11.3(B), on a parcel of land described as P.P. # 70-10-31-200-031, located at 4282 Pierce St., in a (HDR) High Density Residential district, Georgetown Township, Ottawa County, MI, based on the findings all applicable standards of the ordinance have been met (with the conditions as noted) including the general special use standards in Sec. 20.3 and the specific special use standards in Sec. 11.3(B) with the following condition:**

- 1) All signs require permits and shall meet ordinance standards.**
- 2) A Storm Water Drain Permit (written permission from the Drain Commissioner's office) shall be submitted to the Township prior to the submission of a building permit application.**

MOTION CARRIED UNANIMOUSLY.

**Moved by Jeannine Bolhouse, seconded by Jessica Ulberg, to adopt the staff report as finding of fact, and to approve to approve the [site plan](#) dated 3.11.19 REVISED, as presented based on the findings that the applicable standards of the ordinance have been met, and with the following conditions:**

- 1. All signs require permits and shall meet ordinance standards.**
- 2. A Storm Water Drain Permit (written permission from the Drain Commissioner's office) shall be submitted to the Township prior to the submission of a building permit.**

MOTION CARRIED UNANIMOUSLY.

#### **#190417-04 – Adjournment**

Moved by Richard VanderKlok, seconded by Donna Ferguson, to adjourn the regular meeting.

MOTION CARRIED UNANIMOUSLY.

#### **The Training Session resumed.**

#### **#190417-05 – Other Business**

There was discussion about a draft ordinance for food trucks.

#### **#190417-06 – Adjournment**

The meeting was adjourned at 7:57 p.m.