



Vredeveld Haefner LLC

CPAs and Consultants
10302 20th Avenue
Grand Rapids, MI 49534
Fax (616) 828-0307

Douglas J. Vredeveld, CPA
(616) 446-7474
Peter S. Haefner, CPA
(616) 460-9388

March 18, 2019

Georgetown Charter Township
Dan Carlton, Township Manager
1515 Baldwin St
Jenison, MI 49429

We appreciate working with you and thank you for the opportunity to provide this proposal to continue our services!

We understand the scope of the work to be a financial audit of your financial statements in accordance with generally accepted auditing standards.

We propose the following fees for the years ended December 31:

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Audit of Financial Statements	\$16,400	\$16,400	\$16,650	\$16,900	\$17,150

You are a valuable client to our firm and we desire to continue working with you. In exchange for a multi-year commitment, we have reduced the initial fee \$500 from the 2018 fee since you are no longer requiring paper copies of the financial statements. We also kept our 2019 and 2020 fee at the same reduced level with inflationary increases of approximately 1.5% thereafter. We will absorb the cost of new standards to be implemented over the next five years.

Fees are based on standard hourly rates plus out-of-pocket costs (such as travel, report reproduction, postage etc.) and our estimate of the time required for completion of the audit. Our fees are based on the presumption that the Township's accounting records are reasonably adjusted and auditable. Any additional services requested to assist the Township will be discussed in advance with appropriate Township personnel and once agreed to, will be billed at our standard hourly rates.

We look forward to continuing to serve as the as the independent Certified Public Accountants for Georgetown Charter Township. This proposal is a firm and irrevocable offer for audits for the years ending December 31, 2019 through 2023. We would be happy to answer any questions on any aspect of our firm, our capabilities or this proposal. Feel free to call Doug or Peter with any questions you may have.

Thank you for considering Vredeveld Haefner LLC.

Sincerely,
Vredeveld Haefner LLC

Douglas J. Vredeveld, CPA, CGFM
Partner