



## **Building & Zoning Report for the December 8, 2025 Meeting**

### ***MASTER PLAN UPDATE***

The Planning Commission's Master Plan Update is progressing along. Refer to the [minutes](#) of each Planning Commission meeting to see the Planning Commission's discussion on each topic. We have completed our Community Engagement Events and Survey. Williams & Works has put together the report below which details the results of the survey and events.

- [Georgetown Engagement Report](#)

The Planning Commission held a meeting on 12/3/2025 to discuss the results of this report. The minutes will be uploaded once available for you to review if you are interested.

### ***PLANNING COMMISSION RECENT APPROVALS***

\*The recent Planning Commission approvals were recommended to the Township Board for approval and can already be found on the Township Board's 12/8/2025 agenda\*



## ***ZONING BOARD OF APPEALS***

The Zoning Board of Appeals (ZBA) is reviewing the following variance request:

**(VAR2503) Travis VandenBerg**, 51 Port Sheldon St., is requesting approval of the following variances from the Georgetown Charter Township Zoning Ordinance and/or reasonable accommodations under the Federal Fair Housing Act, to allow the following:

- 1) To allow for the keeping and raising of 7 ducks, a variance of 7 ducks, from the zero allowed in a multi-family building in an MHR district under Section 3.4(Q).
- 2) To allow for an enclosure/coop totaling 450 square feet, a variance 370 square feet from the one enclosure/coop of 80 square feet permitted under Section 3.4(Q)(4).
- 3) To allow the enclosed area where the ducks are kept to be located closer than 20 feet from any dwelling as required under Section 3.4(Q)(5).
- 4) To allow the use of tarps as a material to enclose the coops, which is a variance from Section 3.4(Q)(6) which excludes tarps as a material to construct the enclosed area.

on a parcel of land described as P.P. #70-14-13-400-008, located at 51 Port Sheldon St., in a Medium/High Density Residential district (MHR), Georgetown Township, Ottawa County, MI.

At the 10/22/2025 ZBA meeting, the request for a variance was denied but the request for a reasonable accommodation under the Federal Fair Housing Act was tabled until the 12/10/2025 meeting so that the zoning administrator, township's attorney, applicant, and landlord could meet to discuss the specifics of the proposed resolution. You can find all the materials relevant to this request, including the previous meeting's minutes, the new proposed resolution, and the upcoming agenda at this [link](#).



***RECENT SITE PLAN APPROVALS***

(ST2510) Grand River Construction – 2374 Port Sheldon Ct.

[Site Plan](#)      [Staff Report](#)

(ST2511) Chapel Pointe Church – 3350 Baldwin St.

[Site Plan](#)      [Staff Report](#)

(ST2512) Merle Boes – 8420 48<sup>th</sup> Ave.

[Site Plan](#)      [Staff Report](#)

(ST2513) Arsenal Baseball – 4055 Van Buren St.

[Site Plan](#)      [Staff Report](#)

(ST2514) The Borough Cafe – 10327 42<sup>nd</sup> Ave.

[Site Plan](#)      [Staff Report](#)



(ST2515) GRI Jenison LLC – 1422 Rosewood St.

[Site Plan](#)

[Staff Report](#)

Questions? Please contact:

Ryan Schab, Zoning Administrator

616-226-6013

[rschab@georgetown-mi.gov](mailto:rschab@georgetown-mi.gov)