

# APPLICATION FOR BUILDING MOVING PERMIT (Building Permit also required)

Georgetown Charter Township  
1515 Baldwin St, P.O. Box 769  
Jenison, MI 49429  
616-457-2690 Ext. 228

revised: 8/25/05

## APPLICANT INFORMATION

COMPANY NAME:		PHONE:
APPLICANT NAME:		BIRTHDATE:
ADDRESS:	CITY / STATE / ZIP:	

## MOVING BUILDING FROM

NAME:		PHONE:
ADDRESS:	CITY / STATE / ZIP:	
PARCEL NUMBER:	ZONING DISTRICT:	

## MOVING BUILDING TO

NAME:		PHONE:
ADDRESS:	CITY / STATE / ZIP:	
PARCEL NUMBER:	ZONING DISTRICT:	

## STRUCTURE INFORMATION

DESCRIPTION OF STRUCTURE TO BE MOVED:				
DATE PROJECT WILL BEGIN:		ESTIMATED COMPLETION DATE:		
SETBACKS: FRONT:	REAR:	SIDE:	SIDE:	OTHER:

## PERMIT INFORMATION

**A SITE PLAN MUST ACCOMPANY THIS APPLICATION AND INCLUDE THE FOLLOWING INFORMATION:**

- \* DIMENSION OF LOT AND ACREAGE
- \* DIMENSION OF ALL EXISTING AND PROPOSED STRUCTURES
- \* LOCATION WITH DISTANCE TO LOT LINES AND ALL EXISTING AND PROPOSED STRUCTURES
- \* DISTANCE BETWEEN ALL EXISING AND PROPOSED STRUCTURES
- \* LOCATION OF ALL ROADS, DRIVEWAYS, PARKING AREAS AND PAVEMENT
- \* LOCATION OF ANY LAKES, RIVERS, STREAMS, WETLANDS OR EASEMENTS ON OR NEAR THE PROPERTY

## APPLICANT SIGNATURE

I EITHER OWN THIS PROPERTY OR HAVE THE OWNER'S PERMISSION TO ASK FOR ACTION ON THIS PROPERTY. IT IS THE APPLICANT'S RESPONSIBILITY TO MEET THE REQUIREMENTS OF THE TOWNSHIP ZONING ORDINANCE AND BUILDING CODES IN ALL RESPECTS AND TO PROVIDE THE NECESSARY INFORMATION TO THE TOWNSHIP FOR APPROVAL. COPIES OF THE ORDINANCE MAY BE OBTAINED FROM THE GEORGETOWN TOWNSHIP WEBSITE AT [WWW.GTWP.COM](http://WWW.GTWP.COM).

APPLICANT SIGNATURE:	DATE:
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## MOVING OF BUILDINGS

### **Sec. 10-176. Violation of article.**

Any party who moves a building in violation of this article shall be responsible for a municipal civil infraction and shall be punished by a fine as set forth in the schedule of civil fines and court costs. Equitable relief may also be awarded as permitted by Michigan law.

### **Sec. 10-177. Permits--Generally.**

The building official shall henceforth issue no permits for the moving of any building from any part of the township to another or from any location within the township, except as specified in this article.

### **Sec. 10-178. Same--Application.**

Such application shall be obtained from the township office and shall be completed with the following information: a complete description of the building to be moved, its location, and the legal description and street address of the property to which it is to be moved, and any other data which the building official deems of importance in arriving at a decision.

### **Sec. 10-179. Procedures and fees.**

(a) Any person desiring to move any building of any kind larger than 120 square feet from one point in the township to another, or from any point outside the township to a location in the township, shall first make application for a permit to the building official, and pay an application fee established by the township. The building official shall, after inspection of the building and the proposed new site, have the authority to issue such a permit. If the building official does not approve and issue such permit, the applicant may, on payment of an additional cost established by the township, request that the application be submitted to the township board for consideration as provided in this section.

(b) In the event relocation of a building involves movement over a public street or road, the applicant shall provide not less than a 24 hour notice of the actual relocation effort. Said notice shall be provided to Georgetown Charter Township (Fire and Building Department), the Ottawa County Sheriff's Office, the Ottawa County Road Commission, plus any school districts located within the route. In the event said county agencies require a greater notification period, said notification shall be provided.

### **Sec. 10-180. Site examination and certification of occupancy.**

(a) Upon receipt of such application, the township building official shall forthwith inspect the building to be moved and the area into which the building is to be moved. Such permit shall not be issued unless the building, after it has been moved, shall be in compliance with the provisions of the township building and zoning ordinances, and such building shall not be occupied or used until a certificate of occupancy has been obtained from the township building official.

(b) The site upon which the relocated building will be placed shall be fully restored within 12 months of issuance of the certification of occupancy, provided, however, the building official shall be authorized to reduce the period of site restoration if determined necessary for purposes of proper erosion control, site drainage, site stability, and like factors having a potential to negatively impact surrounding properties. Site restoration shall be consistent with that of sites in the surrounding neighborhood.

(c) The original site from which the relocated building was moved shall be properly maintained so as to prevent injury to the public.

### **Sec. 10-181. Completion.**

If the applicant fails to meet the requirements of section 10-180 of this article, the township may enter upon the site and take such steps as may be necessary to bring the site into compliance with the provisions of the township building code and zoning ordinance. Negligence or refusal to comply with the terms of this article shall result in a fine and court costs as prescribed in section 10-176 of this article, in addition to the costs incurred by the township. The township shall have a lien upon the lot for the amount of such expenses. The lien shall be enforced in the manner prescribed by the laws of the state providing for the enforcement of tax liens.